

Notice of Meeting

West Surrey Shadow Authority Standards Committee

<u>Date and Time</u>	<u>Place</u>	<u>Contact</u>
Monday, 6 July 2026 at 2.00 pm	Council Chamber. Council Offices, Knowle Green, Staines-upon-Thames TW18 1XB	Democratic Services committeeservices@spelthorne.gov.uk

Membership	
Name	Ward
Councillor Jane Austin	Waverley Eastern Villages
Councillor Chris Bateson	Staines
Councillor Harleen Boparai	Staines South & Ashford West
Councillor Steve Greentree	Knaphill & Goldsworth West
Councillor Jonathan Hulley	Thorpe, Longcross & Ottershaw
Councillor Nirmal Kang	Heatherside & Parkside
Councillor Sarbie Kang	Camberley West & Frimley
Councillor Scott Lewis	Woodham & New Haw
Councillor Carl Mann	Thorpe, Longcross & Ottershaw
Councillor Louise Morales	Woking South
Councillor Isabel Mullens	Egham
Councillor Rory O'Brien	Sunbury Common & Ashford Common
Councillor Joanne Shaw	Guildford East
Councillor Sally Shorthose	West Surrey Shadow Authority
Councillor Richard Wilson	Bagshot, Windlesham & Chobham Ward

MEETING SUMMONS

To the members of the West Surrey Shadow Authority Standards Committee:

You are hereby summoned to attend a meeting of the West Surrey Shadow Authority Standards Committee to be held on Monday, 6 July 2026 at 2.00 pm, for the transaction of the business set out in the following agenda.

Such meeting to be held in the Council Chamber. Council Offices, Knowle Green, Staines-upon-Thames TW18 1XB

For enquiries regarding this agenda contact: Democratic Services

committeeservices@spelthorne.gov.uk

Susan Sale
Interim Monitoring Officer
West Surrey Shadow Authority
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AGENDA

Page nos.

1. Election of Chair

2. Appointment of Vice Chair

3. Apologies for Absence

To receive any apologies for absence.

4. Declarations of Interest

All Members present are required to declare, at this point in the meeting or as soon as possible thereafter:

- (i) Any disclosable pecuniary interests and / or
- (ii) Other interests arising under the Code of Conduct in respect of any item(s) of business being considered at this meeting

5. Minutes of previous meeting

1 - 2

To approve the minutes of the inaugural meeting of the West Surrey Shadow Authority Standards Committee held on 21 May 2026.

6. Public questions

Notice of questions must be provided in writing by email to the Monitoring Officer at monitoring.officer@westsurrey.gov.uk no later than noon, two clear days before the day of the meeting (noon on Wednesday, 8 June 2026).

7. Members' questions

Members must provide notice of the questions in writing by email to the Monitoring Officer at monitoring.officer@westsurrey.gov.uk no later than noon, two clear days before the day of the meeting (noon on Wednesday, 8 July 2026).

8. Member Development Programme Update

3 - 18

To note member training and development progress to date, endorse the proposals for next steps and provide any feedback.

9. Shadow Authority Constitution Update

19 - 42

To consider the proposed changes to the Constitution including:

- to recommend the adoption of revised Executive Procedure Rules into the Constitution, subject to adoption by the Leader
- to authorise the Monitoring Officer to make any consequential constitutional, formatting or cross-referencing amendments required to give effect to the changes
- to note the Monitoring Officer's intention to update the Constitution under her delegated authority to include the Executive Portfolio Holder appointments made by the Leader of the Council
- to note the changes to be made to the West Surrey Shadow Authority Constitution by the Monitoring Officer under her delegated authority

10. Appointment of Independent Persons

43 - 64

To consider the expressions of interests received from existing Independent Persons from the sovereign authorities to make appointments to the role of Independent Person. This role will assist with the arrangements for dealing with complaints about elected members and co-opted members until 31 March 2027.

Appendix A contains exempt information within the meaning of Part 1 of Schedule 12A to the Local Government Act 1972, as amended by the Local Government (Access to Information) Act 1985 and by the Local Government (Access to Information) (Variation) Order 2006 Paragraph 1 – Information relating to any individual and the public interest in maintaining the exemption outweighs the public interest in disclosing the information because disclosure to the public would be a breach of the individual's right to privacy and data protection principles, and would not meaningfully contribute to public understanding or accountability.

11. Schedule of meetings for the Remainder of the Shadow Period 65 - 88

To consider the options for future Shadow Authority meetings dates and times, agree a proposal for future meeting times for the duration of the 'shadow authority' term and agree next steps for proposing and agreeing future meeting dates from 1 April 2027.

12. Committee Forward Plan To Follow

To agree the Committee Forward Plan.

PLEASE NOTE: members of the public are able to attend the meeting in person. The meeting will also be broadcast online at www.youtube.com/user/SpelthorneCouncil

The whole of the meeting will be filmed except where there are confidential or exempt items. In attending any meeting, you are recognising that you may be filmed and consent to the live stream being broadcast online, and available for others to view. Members of the press/public may film or record proceedings, blog or tweet proceedings and take photographs providing they do not disturb the conduct of the meeting.

The Chair of the meeting has the discretion to terminate or suspend filming/recording if in her/his opinion continuing to do so would prejudice the proceedings of the meeting or, on advice, considers that continued filming/recording might infringe the rights of any individual.

MOBILE TECHNOLOGY AND FILMING – ACCEPTABLE USE

Members of the public and the press may use social media or mobile devices in silent mode during meetings. Public Wi-Fi is available; please ask the committee manager for details.

Anyone is permitted to film, record or take photographs at Council meetings. Please liaise with the committee manager prior to the start of the meeting so that the meeting can be made aware of any filming taking place.

The use of mobile devices, including for the purpose of recording or filming a meeting, is subject to no interruptions, distractions or interference being caused to any Council equipment or any general disturbance to proceedings. The Chairman may ask for mobile devices to be switched off in these circumstances.

Thank you for your co-operation